

THE RULES OF THE ROTORUA ANGLERS' ASSOCIATION (INCORPORATED) (Draft 2 – 15/12/21)

1. NAME The name of the Association shall be The Rotorua Anglers Association (Incorporated).
2. HEADQUARTERS The Headquarters of the Association shall be at Rotorua.

3. INTERPRETATION

3.1 The Association means The Rotorua Anglers Association (Incorporated) as herein constituted.

3.2 Committee means the management committee of the Rotorua Anglers Association

3.3 Reference in these Rules to the Male shall extend to and include the Female. – REMOVE THIS SENTENCE

4. REGISTERED OFFICE

The Registered Office of the Association shall be at the Office of the Secretary of the Association or as otherwise determined by the Association from time to time.

5. MISSION STATEMENT To enjoy fishing first, to promote the development of all anglers (Consider removing - to realise their full potential), and to respect and protect the environment.

OBJECTIVES

6.1 Principal (Replaces Principle) Objective: To establish, maintain and conduct an Association for the encouragement and promotion of all forms of recreational angling.

6.2 Ancillary objectives:

- a) To protect the interests of anglers and to promote the sport of angling.
- b) To advocate and assist in all matters tending to the maintenance and improvement of the standard of angling, encourage the destruction of predators, prevent illegal practices and the unlawful taking of fish, and to co-operate with (including – angling) authorities from time to time to attain the foregoing objectives.
- c) To co-operate with kindred associations and bodies in the attainment of the foregoing objectives.
- d) To keep authentic records of all matters as shall assist in the furtherance or promotion of the above objectives, or any one of them.
- e) To organise and encourage the formation of Classes for teaching angling (remove so as) to develop better acquaintance and good fellowship among anglers and to promote the conservation of fish and game.
- f) To acquire by lease, purchase or otherwise any property real or personal for the purpose of fostering the interests of angling and to enter into and carry out contracts and agreements for that purpose. (Consider removing this section)
- g) To sell or otherwise dispose of any property, real or personal belongings (Include-donated) to the Association (Consider removing this - and to surrender any lease held by it.)
- h) To invest the funds of the Association in any securities authorised by law.
- i) To borrow or raise or secure the payment of monies in such manner as the Association shall think fit. (John Olds felt this isn't needed)

- j) To affiliate with other organisations and send delegates as required.
- k) To advance such monies as the Association shall think fit to member clubs or other interested organisations.
- l) To encourage the tourist industry in New Zealand with (remove particular) reference to angling within New Zealand waters.
- m) To encourage (the policy of keeping New Zealand “Green”. – replaced by) the continued development of a high-quality aquatic environment and its surrounds.
- n) To take over the assets and liabilities of the unincorporated body known as the Rotorua Anglers Association. (Is this needed?)
- o) To do all such other matters and things as are incidental or conducive to the attainment of the above objects or any one of them. (Is this needed?)

7. MEMBERSHIP

7.1 ORDINARY MEMBERS shall be all adult financial members of the Association. Ordinary members shall be permitted to hold office in the Association and to vote at any meeting of the Association.

7.2 JUNIOR MEMBERS shall be less than seventeen years of age on (change from at) 30 June of the year just completed (Consider removing this - or be full time at school). Junior members shall have all the rights and privileges to the Association’s social activities and may be permitted to hold office in the Association and to vote at any meeting of the Association.

7.3 HONORARY MEMBERS may be elected at any General Meeting of the Association. Honorary members shall have the same rights and privileges to the Association’s social activities as Ordinary members of the Association but shall not be permitted to hold office in the Association or to vote at any meeting of the Association.

7.4 LIFE MEMBERS. The Committee may upon a unanimous vote to that effect, followed by a resolution of a General Meeting of the Association, confirming the same, elect any member who may have done exceptional service to the Association a Life Member, whereupon such member shall from the time of his election be a Life Member of the Association without liability for annual subscription or otherwise. All nominations for Life Membership shall have a proposer and seconder and be accompanied by a written resume stating services rendered and supporting reasons for the nomination. A Life Member shall be entitled to retain all the rights and privileges of an Ordinary Member including the right to hold office in the Association and to vote at any meeting of the Association.

7.5 SOCIAL MEMBERS shall have the same rights and privileges to the Association’s social activities as Ordinary Members of the Association but shall not be permitted to hold office in the Association or to vote at any meeting of the Association.

7.6 ASSOCIATE MEMBERS. The committee may upon a unanimous vote accept members of other selected fishing clubs or other organisations as Associate Members, on a reciprocal basis. Associate members shall have the same rights and privileges to the Association’s social activities as Ordinary Members of the Association but shall not be permitted to hold office in the Association or to vote at any meeting of the Association.

7.7 A REGISTER of all members shall be kept and shall be conclusive as to the rights and privileges and the right to vote at any meeting of the Association.

7.8 CESSATION OF MEMBERSHIP

7.8 a) Any member may at any time resign their (~~replaces with his~~) membership of the Association upon giving notice in writing to the Secretary to that effect and at the same time paying all subscriptions and other monies due and payable by them up to the date of receipt of such notice by the Secretary.

7.8 b) If any member shall not abide by the (~~consider removing - Constitution and~~) Rules of the Association or shall be convicted of any offence under The Fresh Water Fishing Regulations, as determined by Fish and Game New Zealand, or any subsequent relevant amendments or any regulations thereunder, or (~~shall – replaced by does~~) not comply with or (~~shall – replaced by~~ refuses) to comply with or adhere to any resolution, Agreement or Contract that may be passed, adopted or entered into by the Association, such member may be asked to resign by a formally constituted resolution of the Committee, and in the event of such member refusing or neglecting to resign they (~~replaces he~~) may be expelled from the Association by similar resolution. Such member shall have a right of appeal against such expulsion to a Special General Meeting of members called for such purpose and a bare majority vote of members present at such Meeting shall be binding on such member and on the Association. The member shall give notice of any such appeal within fourteen days after receipt of notice of the expelling resolution.

7.8 c) Any member whose Subscription is unpaid after the due date specified in clause 8 shall cease to be a member of the Association and shall be struck off the Roll by the Committee, provided that, in the absolute discretion of the Committee, such member's name may be restored to the Roll at any time upon payment of all arrears of Subscription and other monies due by such member at the time of such restoration. Any monies due by such member at the date of them (~~replaces his~~) being struck off the Roll shall be recoverable by the Association notwithstanding such striking off.

8. SUBSCRIPTION The Annual Subscription shall be determined at the Annual General Meeting of the Association for the following year. An account for the subscription shall be sent by the (~~Secretary – replaced by Treasurer~~) to all members and shall be paid within one month of the beginning of the financial year or within such further time as the Committee shall appoint. New members joining the Association after the last day of December in each year shall pay a subscription of 50% of the relevant subscription. New members joining the Association after 30 April in each year shall pay a full year's subscription and shall have that subscription payment credited to the following financial year.

9. FINANCIAL YEAR The financial year of the Association shall commence on the first day of July in each year and shall end on the last day of June in the following year.

10. OFFICERS AND MANAGEMENT

10.1 The Officers of the Association shall consist of a Patron, a President, the Immediate Past President, a Secretary, a Treasurer, and a minimum of three committee members. A quorum of those attending a committee meeting is set at five to enable ongoing functioning of the committee. In the event of no suitable candidates available for either the Secretary or Treasurer positions one person may jointly hold the offices of both Secretary and Treasurer. An Honorary Solicitor and an Independent Accountant are to be appointed. If insufficient members are elected to the committee at the Annual General Meeting the Committee shall have the power to co-opt no more than three persons who shall be members of the Association. Should any member of the Committee resign their position or cease to be a member of the Association during their term of office or fail to attend three consecutive duly

convened meetings without being granted leave of absence, the Committee shall be empowered to replace such member without reference to a General Meeting.

10.2 The general affairs of the Association shall be managed by a committee which from time to time, make such bylaws and regulations consistent with the general rules as it may think necessary or expedient for the wellbeing of the Association, and its regulations and decisions on all questions shall be binding until set aside by a Special General Meeting of the Association called for the purpose to be assembled as hereinafter directed.

10.1 The Officers of the Association shall consist of a Patron, a President, the Immediate Past President, a Vice-President, a Secretary, a Treasurer, a Club Captain, an Honorary Solicitor and an Independent Accountant, provided that one person may hold the offices of Secretary and Treasurer. In the event that the Immediate Past President is unable to fill the position, then a second Vice President may be elected. The Officers (except the Immediate Past President) shall be elected at the Annual General Meeting of the Association. In the event that there are no suitable candidates available for election at the meeting to the position of Secretary and Treasurer or Secretary-Treasurer the Committee shall have power to appoint a Secretary and Treasurer or Secretary-Treasurer.

10.2 The general affairs of the Association shall be managed by a Committee who shall from time to time, make such bylaws and regulations consistent with the general rules as it may think necessary or expedient for the well being of the Association, and its regulations and decisions on all questions shall be binding until set aside by a Special General Meeting of the Association called for the purpose to be assembled as hereinafter directed. The Committee shall comprise the President, Immediate Past President, Vice-President (or Vice-Presidents if there be two), Club Captain, Secretary and Treasurer and a minimum of four ordinary committee members elected at the Annual General Meeting. If insufficient members are elected to the committee at the Annual General Meeting the Committee shall have power to co-opt no more than three persons who shall be members of the Association. Should any member of the Committee resign his office, or cease to be a member of the Association during his term of office, or fail to attend three consecutive duly convened meetings without being granted leave of absence, the Committee shall be empowered to replace such member without reference to a General Meeting. (The red 10.1 and 10.2 are replaced by the corresponding sections above)

10.3 Election of Officers and the Committee

All Officers and the Committee of the Association except that of the Patron and Immediate Past President shall be elected either unopposed or by ballot at the Annual General Meeting of the Association when nominations to such positions be called for by the President. **The elected executive members (President, Secretary and Treasurer) must have been members of the Association for at least twelve months at the time of nomination.** Both the nominee and the person making the nomination shall be financial members at the time of nomination. Evidence shall be produced from the nominee of their acceptance of the nomination. In the event of a tie, election shall be decided by lot. Nomination forms for the executive positions and the committee are to be completed in full 14 days prior to the Annual General Meeting. However, if insufficient nominations are received nominations can be called for from the floor during the election of officers segment of the Annual General Meeting. – added 15/12/21

10.4 The Secretary shall convene and attend all meetings of the Association and carry out such other duties as required by the Committee.

10.5 The Treasurer shall submit to the Annual General meeting a Statement of Accounts and Balance Sheet for the past financial year ended on 30 June prepared by an Independent Accountant who is not a member of the Committee. The Treasurer and/or Secretary shall collect subscriptions and bank all monies received by or on behalf of the Association in such Bank Account or Accounts as the Committee shall determine. Unless previously authorized by the Committee no sum shall be paid on account of the Association until the same has been approved by the Committee and such approval shall be entered in the Minutes of the proceedings of the Committee.

10.6 The Committee shall from time to time appoint the Treasurer and two other committee members as signatories to the bank account. All electronic transfer of monies (~~replaces cheques~~) on the bank account shall be signed by any two of these persons.

10.6 i Automatic Transactions. Automatic transactions paid through the Association's bank account shall be approved by the Committee prior to such payments being made.

10.7 It shall be the duty of the Treasurer to submit the books of the Association to an Independent Accountant appointed by the Committee for the preparation of the financial accounts for the Annual General meeting.

10.7 The Committee may from time to time determine terms and remuneration (if any) of the Secretary and Treasurer.

11. MEETINGS

11.1 Annual General Meeting:

The Annual General Meeting of the Association shall be held during the month of either August or September in each year. At such meeting the Report of the outgoing (~~Committee – replaced by~~ **President**), the Treasurer's Report and the Balance Sheet shall be received and shall be given in the same manner as notice is given for the Annual General Meeting. Fifteen members personally present shall form a quorum for the meeting. At least 30 days' notice of the meeting must be sent in writing (which may be by email) to all members. The notice shall set out: the date, time, and venue for the meeting the closing date/s for proposed motions and other items of business to be submitted to the Secretary At least 10 days prior to the meeting the Agenda must be sent in writing (which may be by email) to all Members. The agenda shall set out: all items of business the proposed motion or motions that have been properly submitted for consideration including any motion or motions proposing to alter these Rules.

11.2 Special General Meetings:

The Secretary must call a Special General Meeting (SGM) upon a written request from the Committee or Ten (10) or more Members. The written request for the meeting must state the purpose for which the meeting is requested. The meeting must only deal with the business for which the meeting is requested. Fifteen members personally present shall form a quorum for the meeting. At least thirty (30) days written notice of the meeting must be given in writing (which may be by email) to all Members. The notice shall set out: the date, time, and venue for the meeting the proposed motion or motions that have been properly submitted for consideration including any motion or motions proposing to alter these Rules.

11.3 Committee Meetings: The Committee shall meet at least once in every month or at such times as may be necessary for the transaction of the business of the Association. The President (~~replaces Chairman~~) or any two members of the Committee shall have the power to instruct the Secretary to call a meeting of the Committee, of which not less than twenty-four hours' notice shall be given to members thereof. The Committee shall have the power to appoint Sub-Committees in such manner as it may think fit. Five members of the Committee personally present shall form a quorum at Meetings of the Committee. In the event a Committee meeting fails to attract a quorum, any urgent motion(s) may be voted on by a phone or email conference vote of a majority of Committee members, conducted by the President or Secretary, as soon as practicable after the meeting. This vote must be documented and ratified and minuted at the next following ordinary Committee meeting.

~~12. ELECTION OF OFFICERS AND COMMITTEE All Officers and the Committee of the Association except that of Immediate Past President shall be elected either unopposed or by ballot at the Annual General Meeting of the Association when nomination to such offices shall be called by the Chairman. Both the nominee and the person making the nomination shall be financial members of the Association at the time of nomination. Evidence shall be produced from the nominee of his acceptance of the nomination. In the event of a tie, election shall be decided by lot. (To be removed - Incorporated into Section 10)~~

12. PROCEEDINGS AT GENERAL AND COMMITTEE MEETINGS

12.1 At all Meetings the President shall preside and in their (~~replaces his~~) absence either the (~~remove -Vice-President~~), Immediate Past President; and in the absence of the President and the (~~remove - Vice-President/s and~~) Immediate Past President the members present shall choose a Chair. At such meetings, a resolution shall be declared carried if passed by a majority of the members present. The Chair of the meeting shall have a deliberative as well as a casting vote. No member shall be entitled to vote unless their (~~replaces his~~) subscription is paid or unless the period of grace allowed therefore shall not have expired.

12.2 All matters discussed at any meeting shall be decided by a bare majority vote of the members present in person. All voting shall be given by open votes in such manner as the Chair of the meeting shall decide.

12.3 Proxies. Any financial member may, in writing (which may be by email) to the Secretary, appoint a proxy to attend any General Meetings of the Association on their behalf. Such proxy shall be a current financial member of the Association. Notices of appointment of proxies shall be in the hands of the Secretary at least seven days prior to the commencement of the meeting at which they are to be used; otherwise, the proxies shall not be entitled to vote.

13. POWER TO BORROW MONEY The Association may by resolution approved by a majority of two thirds of the members personally present at a Special General Meeting convened for the purpose or at the Annual General Meeting provided notice shall have been given in the manner required for Special General Meetings borrow money with or without security and in particular upon Bonds, Bills, Promissory Notices or other obligations or securities of the Association or upon its property and effects or any part thereof or in such manner as the Association shall think fit. For such purposes the Association may make, accept, endorse, and execute Promissory Notes, Bills of Exchange or other negotiable instruments and execute any mortgage or charge upon the property of the Association or any part thereof.

14. COMMON SEAL The Association shall have a Common Seal, which shall be kept in the custody of the Secretary and shall be affixed to all documents only by resolution of the Committee, and the affixing of the same shall be attested by the President (~~remove - or one of the Vice-Presidents~~) or Immediate Past President and the Secretary.

15. RIGHT TO EMPLOY The Committee has the right to employ any person or persons whom it deems necessary to carry out the objectives of the Association.

16. ALTERATION TO RULES

The Association may alter these Rules or add thereto or delete any of the same at a Special General Meeting convened for the purpose or at the Annual General Meeting provided notice shall have been given in the manner specified in clause

17. DISSOLUTION

The Association may be wound up by a resolution approved by a bare majority of the members personally present at a Special General Meeting of the Association provided such resolution is confirmed by a further Special General Meeting convened for the purpose not less than thirty days after the date of the winding up resolution. The winding up resolution shall also resolve as to the method of disposal of the Association's property after payment and satisfaction of all debts and liabilities of the Association.

18. INDEMNITY TO COMMITTEE AND AUTHORIZED PERSONS The Association shall indemnify the Officers of the Association and every member for the time being of the Committee and all other authorized persons acting on behalf of the Association in respect of all liability arising from the proper performance of their functions for the Association.

Amended and ratified at a Special General Meeting of the Association on 12 April 2019

(NB – I suggest that we go through the above Rules as a committee and put an approved draft to the 2022 AGM for ratification)